**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and student services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluating the program planning process and recommending modifications as needed;*
* *Educational Master Plan: Defining the format of the Educational Master Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Strategic Plan: defining the strategic directions and goals of the Strategic Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Annual Work Plan: reviewing the goals and metrics of the Annual Work Plan and recommending approval of the final document; and*
* *Annually with the Fiscal Planning Committee, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC;*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC; and*
* *Reviewing and analyzing the ACCJC Annual Report, including the Institution-Set Standards.*

***Goals for 2021-22:***

***Forthcoming***

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | | **Present** |
| Co-Chairs | Nenagh Brown |  | Faculty Dept Chair, Cord, or designee from each department: | | |  | Comm Studies & Media Arts | Rolland Petrello | |  |
|  | Oleg Bespalov |  | ACCESS | Silva Arzunyan |  |  | Fine & Performing Arts | Erika Lizee | |  |
| VP Academic Affairs\* | Mary Rees |  | EATM | Gary Wilson |  | Physics/Ast/Engr/CS |  | |  |
| VP Business Services\* | Jennifer Clark |  | Kin/Health/Athletics |  |  | Social Sciences | Hugo Hernandez | |  |
| VP of Student Support\* | Amanuel Gebru |  | Behavioral Sciences | Chad Basile / Dani Vieira |  | Student Health Center | Sharon Manakas | |  |
| Academic Senate Pres.\* | Nenagh Brown |  | Business | Josepha Baca/Reet Sumal |  | World Languages |  | |  |
| Classified Senate Pres\* | Linda Resendiz |  | Chemistry/Earth Sci. | Roger Putnam/Rob Keil |  |  |  | |  |
| Dean members: | Oleg Bespalov |  | Early Childhood Dev. | Cindy Sheaks-McGowan |  | 2 classified staff: |  | |  |
|  | Howard Davis |  | Counseling | Jodi Dickey |  |  |  | |  |
|  | Carol Higashida |  | English/ESL | Sydney Sims |  |  |  | |  |
|  | Matt Calfin |  | EOPS | Angie Rodriguez |  | Ass. Students: |  | |  |
|  | Priscilla Mora |  | Health Sciences | Christina Lee |  |  |  | |  |
|  | Khushnur Dadabhoy |  | Library | Danielle Kaprelian |  | \* Ex-officio, non-voting members | | | |
|  | Monica Garcia |  | Life Sciences | Audrey Chen |  | **Guests:** | |  |  |
|  | Robert Cabral |  | Mathematics | Phil Abramoff |  |  | |  |  |

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| **Today’s Handouts** | **Future Meetings** |
| Minutes: April 28, 2020  ACCJC Midterm Report – final draft  Annual Work Plan, 2019-20 – final status  Annual Work Plan, 2020-21 – draft  Program Plan 3-Yr VP Meeting schedule  2019-20 EdCAP evaluation results  Strategic Plan/planning and accreditation goals  EdCAP Goals/Achievements, 2019-20 | Fall semester:  August 25; September 22; October 27; November 24  Spring semester:  January 26; February 23; March 23; April 27 |

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| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to order; Public comments  Approval of minutes: April 28, 2020 |  |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. ACCJC Midterm Report  * Update * Completion items |  |  |
| **NEW BUSINESS** |  |  |
| 1. Annual Work Plan, 2020-21  * Status of Annual Work Plan, 2019-20 * Annual Work Plan draft, 2020-21 * Social justice metrics  1. Program Planning  * 3-Year program meeting schedule * Social justice VP question * eLumen demo of program planning  1. 2019-20 Committee evaluation results 2. 2020-21 Committee goal setting 3. For the good of the accred. and planning order |  |  |
| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **FUTURE AGENDA ITEMS** |  |  |
| 1. Cross Program Plan Synergy 2. Joint Fiscal/EdCAP Meeting |  |  |
| **Adjournment** |  |  |